Reversing

Reversing is possible only upon adding at least one item to the receipt.

1	With an open receipt press the **[MENU]** key twice.
2	Using keys **[UP]** / **[DOWN]** chose "**Storno wg linii**" (**Reverse acc. to line**) or "**Storno wg PLU**" (**Reverse acc. to PLU**) and confirm with **[RAZEM]**.
3	Next, using the same keys chose a line or PLU for reversing and confirm with **[RAZEM]**.
4	Upon approving the line or PLU, confirmation of the deleted position will be printed.

Completing a receipt with a couple of payment

Selecting forms of payment is possible only with the register subtotal.

1	In the "**Podsuma**", press the **[MENU]** key twice.
2	Using the keys **[UP]** / **[DOWN]** choose a item "**6 Formy płatności**" and confirm with **[RAZEM]**.
3	Using the keypad enter an amount and accept with **[RAZEM]**.
4	If a lower amount was entered than the receipt value please repeat the operation.

Receipt cancellation

1	With an open transaction transaction, keep **[C]** pressed for about 2 seconds.
2	Confirm the message "**Anulować paragon?**" using **[RAZEM]**.
3	The transaction shall be cancelled.

Daily fiscal report

1	Log in as an operator i.e. a manager.
2	Using keys **[UP]** / **[DOWN]** enter to the menu "**2 Kierownik**" → "**1 Raporty**" → "**1 Raporty fiskalne**" → "**1 Raport dobowy**" each item should be confirmed with **[RAZEM]**.
3	If the date is correct, confirm a message with a key **[RAZEM]**.

Monthly Report

1	Log in as an operator i.e. a manager.
2	Using keys **[UP]** / **[DOWN]** enter to the menu "**2 Kierownik**" → "**1 Raporty**" → "**1 Raporty fiskalne**" → "**3 Raport miesięczny**" each item should be confirmed with **[RAZEM]**.
3	Using the keypad enter a month and year for the period of which a monthly report should be developed and press **[RAZEM]**.
4	Using the keys **[UP]** / **[DOWN]** chose a report type: "**Pełny**" (**Full**) or "**Podsumowanie**" (**Summary**) and confirm with **[RAZEM]**.

Interim Report

1	Log in as an operator i.e. a manager.
2	Using keys **[UP]** / **[DOWN]** enter to the menu "**2 Kierownik**" → "**1 Raporty**" → "**1 Raporty fiskalne**" → "**2 Raport okresowy**" each item should be confirmed with **[RAZEM]**.
3	Using the keys **[UP]** / **[DOWN]** chose a report type: "**Według numerów**" (**Numerical-based**) or "**Według dat**" (**Date-based**) and confirm with **[RAZEM]**.
4	Next, using the keypad enter a number or start date and confirm **[RAZEM]**.
5	Next, using the keypad enter a number or end date and confirm **[RAZEM]**.
6	Using the keys **[UP]** / **[DOWN]** chose a report type: "**Pełny**" (**Full**) or "**Podsumowanie**" (**Summary**) and confirm with **[RAZEM]**.

Full version of the manual is available at www.posnet.com.

Document version 3.1

FAWAG S.A.®

QuickStart manual for cash registers
FAWAG lite ONLINE

www.FAWAGliteOnline.pl

Package content

Fawag Lite Online register   **Power supply**   **CD**   **Service Record**

Paper roll   **Quick OnLine**   **Guarantee certificate**

Ports

The Fawag Lite Online register is equipped in:

- **power ports,**
- **USB** – communication with computer, online service, bar code scanner, USB network card (online service).
- **COM 1, 2** – bar code scanner, communication with computer.
- **Ethernet** – computer communication, online service.

Exchanging paper

1	**Open the lid.**
2	**Place the paper roll in a chamber.** **Paper rolls should be placed in a register so that the unwound piece was placed beyond a stalk.**
3	**Close the lid.**

Starting/Shutting down the device

Press **[C]**. The register will initiate.
With the register operating press and hold **[C]** for about 3 seconds - it will shut down.

Logging in

Upon launching the device, the logging window will be displayed. Using **[UP]** / **[DOWN]** arrows select a user account that you want to log on and press **[RAZEM]**. Next, enter your password using the keypad and press **[RAZEM]**.

Commodities programming

1	Log in as "**Kierownik**".
2	Using the keys [**UP**] / **[DOWN]** chose a item "**2 Kierownik**" and confirm with **[RAZEM]**. Next, using the same keys select "**2 Programowanie baz**" → "**1 Towary**".
3	Using **[UP]** / **[DOWN]** buttons select the PLU number and confirm **[RAZEM].**
4	Using the keypad enter the commodity name and accept with **[RAZEM]**.
5	Using **[UP]** / **[DOWN]** buttons select the rate (A,…,G) and confirm **[RAZEM].**
6	Using the keypad enter the commodity price and accept with **[RAZEM]**. 0.00 open price.
7	Enter using a keyboard or scan a code and confirm with **[RAZEM]**.

Successive parameters specify using keys: **[UP]** / **[DOWN]** and confirm choices with **[RAZEM]**.

8	Chose the package number. 0 - the package won't be assigned.
9	Chose the PLU form: 0 – 1; 1 – 0.1; 2 – 0.01; 3 – 0.001.
10	Discount/markup for PLU: 1. "**Tak**" (**Yes**); 2. "**Nie**" (**No**).
11	Chose the discount/markup number 0 - discount/markup won't be assigned.
12	Fixed price: 1. "**Nie**" (**No**); 2. "**Tak**" (**Yes**).
13	Chose a group number.
14	Chose the unit of measure number. 0 - the unit won't be assigned.
15	Confirm the "**Zapisz**" position with **[RAZEM]**.

Selling 1 piece of commodity with a programmed

1	Enter the sale mode.
2	Using **[UP]** / **[DOWN]** buttons select the PLU number and confirm **[RAZEM].**

Press the [RAZEM] key twice to end a transaction.

Selling goods quoting price and quantity

1	Enter the sale mode.
2	Using the keypad enter the commodity quantity and accept with **[ILOŚĆ]** key.
3	Using the keypad enter the commodity price and accept with **[CENA]** key.
4	Using the keypad enter the PLU code and accept with **[PLU]**.

Press the [RAZEM] key twice to end a transaction.

Choosing the discount/mark up from a data base

1	Enter the sale mode.
2	Press the **[MENU]** key twice using **[UP]** / **[DOWN]** arrows, chose the item "**2 Rabaty z bazy**" and confirm with **[RAZEM]**.
3	Using the [**UP**] / **[DOWN]** arrows choose a discount/mark up and confirm with **[RAZEM]**.
4	Using the keypad enter the PLU code and accept with **[PLU]**.

Press the [RAZEM] key twice to end a transaction.

Chosing the discount/mark up manually per an

1	Enter the sale mode.
2	Press the **[MENU]** key twice using **[UP]** / **[DOWN]** arrows, chose the item "**3 Rabaty z ręki**" and confirm with **[RAZEM]**. Next, in the same way chose the type of discount/mark up.
3	Using the keypad, enter a discount/mark up and confirm with **[RAZEM]**.
4	Using the keypad enter the PLU code and accept with **[PLU]**.

Press the [RAZEM] key twice to end a transaction.